

**CITY OF DEXTER
ZONING BOARD OF APPEALS
VIRTUAL MEETING MINUTES
Monday, August 16, 2021
7:00 pm**

A. CALL TO ORDER

Acting Chair Wallaker called the meeting to order at 7:06pm.

B. ROLL CALL:

C. Hill, PC Rep., attending remotely from the City of Dexter, Michigan.

K. Becker, attending remotely from the City of Dexter, Michigan.

J. Griffin, CC Rep., attending remotely from the City of Dexter, Michigan.

C. Wallaker, attending remotely from the City of Dexter, Michigan.

Absent: P. Mekas, Chair

Also in attendance: Mike Auerbach, Assistant Planner.

C. APPROVAL OF MINUTES

1. July 27, 2021 Meeting Minutes
2. Moved Griffin, support Becker to approve the July 27, 2021 Meeting Minutes with "meet" in the motion on page 2 changed to "meets."
Ayes: Hill, Becker, Wallaker, Griffin
Absent: Mekas

D. APPROVAL OF THE AGENDA

Moved Griffin, support Becker to approve the agenda as presented.

Ayes: Wallaker, Hill, Becker, Griffin

Absent: Mekas

E. STAFF REPORTS

1. Community Development Manager Report
Mr. Auerbach presented the staff report as included in the Meeting packet.
Ms. Griffin announced that she will be tentatively stepping down as the City Council representative to the ZBA.
2. Alterations and Expansions of Non-Conforming Structures
Mr. Auerbach presented the overview of the City's requirements alterations and expansions of non-conforming structures as included in the meeting packet, and responded to questions.

F. SITE INSPECTION (CONDUCT ON OWN)

G. CONFLICT OF INTEREST/EX PARTE DISCLOSURE

H. PUBLIC HEARINGS

None Scheduled.

I. OTHER BUSINESS

1. Draft Conflict of Interest Ordinance Feedback

Mr. Auerbach introduced the draft Conflict of Interest Ordinance as presented in the meeting packet. Ms. Griffin provided additional information about the Ordinance draft, the considerations of its proposed requirements, and the feedback that Council is looking for.

Members offered the following comments:

- The ordinance should not prohibit people who are active in community organizations from participating in City government.
- A broader definition of a conflict of interest, beyond financial gain alone, makes sense.
- Section 6(k) may be practically difficult to implement, especially the two-year timeframe.
- In general, a conflict of interest does not necessarily imply malicious intent.

Mr. Auerbach commented that during the ZBA's recent Rules of Procedure update, the Board included a clause that living within the notice area applicable to a ZBA case did not necessarily constitute a conflict of interest. This provision seems to be consistent with the draft Conflict of Interest Ordinance. The Board's Rules of Procedure also allow the Board to make a determination by vote about whether a conflict of interest exists or not in cases where the possible conflict is ambiguous. It will need to be clarified whether the Board will still be able to make those determinations if the draft Ordinance were adopted, or if questions of a conflict of interest will need to be forwarded to the Board of Ethics.

2. Election of Officers

Moved Hill, support Becker to appoint Mr. Wallaker as the Board's Chair and Mr. Mekas as the Vice Chair.

Ayes: Griffin, Becker, Hill, Wallaker

Absent: Mekas

J. ADJOURNMENT

Moved Griffin, support Hill to adjourn the meeting at 7:40pm.

Unanimous voice vote of approval.

Respectfully submitted,

Mike Auerbach
Assistant Planner

Approved for filing: June 20, 2022